The West Virginia University Mountaineer Maniacs Executive Board Bylaws

As Created November 7, 2006

Article I

PURPOSE

Section 1 Purpose

The purpose of this organization is to support all sporting events of West Virginia University, provide a means to support these events in a safe atmosphere where good sportsmanship is encouraged.

Section 2 The Mountaineer Maniac’s Creed

“As a mountaineer Maniacs member, I will represent West Virginia University with dignity, pride, integrity, and honor.

I will respect the athletes and fans at University sporting events and maintain a spirited level of sportsmanship.

I will strive to lead by example, exemplifying the characteristics of a true Mountaineer.

With all my heart, I will always cheer, let’s go Mountaineers!”

Article II

MEMBERSHIP

A. The membership of the Mountaineer Maniacs shall consist of current WVU students.
B. Annual dues shall be collected in the amount of $25.
C. Members will receive a T-shirt and dogtag at the beginning of each year.
D. After membership exceeds 3500, the guaranteed ticketing option is removed and excess members must request tickets through the general lottery.

Section 1 T-shirts

The Official Club Maniac T-shirt will be given to members only. Members of the faculty that ask will also be eligible to receive a T-shirt. Other distributions must be approved by the Board.
Section 2

This organization will not deny membership on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color, or national origin.

Article III

MEETINGS

A. Notice of meetings shall be sent to all members in the form of an email. Notices must be mailed no later than one (1) day prior to the meeting.
B. All Executive meetings shall comply with state open meeting laws.
C. Unless otherwise stated, a quorum shall consist of fifty (50) percent of the voting members of the council.
D. All council votes shall be preceded by discussion.
E. Executive votes shall be called by a Director and recorded in the minutes by the secretary.
F. If an Executive or Board member cannot attend an Executive meeting, he or she must notify the Chief of Staff prior to that meeting. The Chief of Staff will determine if that person is excused or not.

Article IV

DIRECTORS

Section 1 Co-Directors

A. Attend 90% of all WVUMMEB meetings.
B. Serve as Chair of the Executive Board and give a report at each regularly scheduled WVUMMEB meeting.
C. Attend all possible Student Government Association meetings and insure there is proper representation.
D. Shall cast deciding vote in case of a tie.
E. Responsible for distributing agendas of all WVUMMEB meetings to each board member.
F. Responsible for appointing an executive cabinet and board.
G. Serve as “head coach” of the organization. Advise the board and oversee the day to day operations of the group.
H. Act as the official Mountaineer Maniac chaperone to all away trips.
I. The directors are the only persons allowed to spend up to $200 without prior board approval.
The Mountaineer Maniacs Directors selection will be enforced by a committee named in the bylaws of SGA.

Article IV

EXECUTIVE CABINET

Section 1

The Executive Committee shall be determined by the Co-Directors after the nomination of said directors. To hold an elected, or appointed office in this organization, a member must have at least a C (2.0) average at the time of election or appointment, and must be a full-time student. Furthermore, the member may not be on academic or disciplinary probation. The committee shall consist of the WVUMMEB secretary, financial advisor, chief of staff, and website manager.

Executive cabinet members may spend up to $100 without prior board approval.

Section 2

The duties of the Executive Committee shall be as follows:

A. To serve as the chief judicial body of the WVUMMEB.
B. The members of the WVUMMEB will not have voting rights

Section 3 Financial Advisor

A. Attend 90% of all WVUMMEB meetings.
B. Report to the Directors upon request with an updated budget.
C. Assist the Travel chair in the planning and implementation of any trips.
D. Provide monthly report to the WVUMMEB.
E. Provide Refunds when necessary.

Section 4 Chief of Staff

A. Attend 90% of all WVUMMEB meetings.
B. Responsible for the Discipline of executive members and board members.
C. Responsible for the organization of a judicial team to look at problems.
D. Responsible to keep the expectations or the organization “in check”
Section 5 Vice-Chair

A. Given to a executive board member by the directors
B. Attend 90% of all meetings
C. Record attendance at all WVUMMEB meetings.
D. Reflect attendance in the minutes.
E. Responsible for distributing minutes of all WVUMMEB meetings to each board member and members upon request.
F. Responsible for structuring the office hours schedule.
G. Responsible for Setting up meeting rooms and preparing the agenda.

Section 6 Website Manager

A. Attend 90% of all WVUMMEB meetings.
B. Responsible to keep the website updated on a 1-2 day basis.
C. Training is required.

Article VI

BOARD CHAIRPERSONS

Section 1

The Mountaineer Maniacs Board shall be determined by the Co-Directors after the nomination of said directors. To hold an elected, or appointed office in this organization, a member must have at least a C (2.0) average at the time of election or appointment, and must be a full-time student. Furthermore, the member may not be on academic or disciplinary probation. The committee shall consist of the WVUMMEB travel coordinator, membership relations chair, olympic sports chair, public relations chair, community outreach chair, special events chair, and spirit and sportsmanship chair.

Board chairpersons may spend up to $100 without prior board approval.

Section 2

The duties of the Mountaineer Maniacs Board shall be as follows:

C. To serve as the official Board to the Maniacs co-directors.
D. The members of the WVUMMEB shall have voting rights
Section 3 Travel Coordinator

A. Attend 90% of all WVUMMEB meetings.
B. Responsible for organizing all away trips with respect to ticketing, hotel reservations, bus reservations, and tailgating.
C. Responsible for the security and allocation of tickets.
D. Responsible for trip itinerary.

Section 4 Membership/PR Relations Chair

A. Attend all 90% of WVUMMEB meetings.
B. Responsible for handling all membership problems incurred.
C. Responsible for encouraging the open student forum.
D. Responsible for informing Maniacs members of sporting events via emails.
E. Responsible for crisis management. Must be able to create rebuttals for personal attacks on the organization in a professional and timely manner.
F. Act as the liaison between the Maniacs and the News and Information Services/D.A.
G. Responsible for creating and distributing an electronic Maniacs Newsletter.

Section 5 Olympic Sports Chair

A. Attend 90% of all WVUMMEB meetings.
B. Responsible for establishing a working relationship with the Athletic Dept.
C. Responsible for creating innovative ways to encourage higher fan turnout.
D. Responsible to promoting non-revenue sports in conjunction with the athletic department.
E. Responsible for special events and giveaways to promote Olympic sporting events.
F. Responsible for organizing and advertising all watch parties.

Section 7 Community Outreach Chair

A. Attend 90% of all WVUMMEB meetings.
B. Responsible for creating strong and reliable business ties that encourage sponsorship of the organization.
C. Work with local businesses to create the dogtag perks for members (ex, 20% off at the Book Exchange).
D. Organize the Annual “Out for Blood” competition.
E. Work with the Mountaillair, SGA, and president’s office as needed.
F. Work on trade marking the logo and name of the organization.
G. Responsible for the organization of all Homecoming and Mountaineer Week activities.
H. Responsible for helping organize Fanfest activities.
I. Act as the liaison between the Maniacs and Coke.
J. Create good relations with the Alumni Association.
K. Report to SGA in the event that the directors are unable to do so.
Section 9 Spirit and Sportsmanship Chair

A. Attend 90% of all WVUMMEB meetings.
B. Responsible for the care and hanging of the official Mountaineer Maniacs Banner.
C. Responsible for coordinating any special events associated with major revenue sports.
D. Encourage good sportsmanship to members.
E. Work with the current Mountaineer and the Spirit Coordinator to develop innovative cheers and game day traditions.

Article VII

VOTING

Section 1

Each representative shall have one (1) vote on each item of business. Financial matters can only be passed with a majority vote of 4-3 or better.

Section 2

No formal action can be taken unless the established quorum vote is present, which would require 3 board members. If only 3 members are present, however, financial matters can only be passed with a unanimous vote.

Section 3

Any Mountaineer Maniac Executive Board action not in compliance with the Articles of the Bylaws shall be invalid.

Article VIII

MOUNTAINEER MANIACS ELITE

The Mountaineer Maniacs Elite will consist of an unspecified number of persons who will act as the official volunteers of the organization. These persons will be selected through an application process. They will constitute the subcommittees of the Maniacs Board. The purpose of this group is to inform potential Board members of the happenings and structure of the organization. All Board members must serve on a subcommittee before being considered for a voting position.

Article IX

ALUMNI DIRECTORS BOARD
The Alumni Directors Board will consist of past Board members. This group will meet at the annual Mountaineer Maniacs beginning of the year retreat. The purpose of this group is to confirm the status of the Mountaineer Maniacs and ensure the general welfare of the organization. These persons will also keep an accurate history of the group. They will also advise the Board on difficult matters.

**Article X**

**IMPEACHMENT AND REMOVAL**

**Section 1 Directors**

Directors can only be removed by a proclamation issued by the Student Government Association. This can only be the direct effect of a vote by the Board of Governors.

**Section 2 Executive Cabinet and Board members**

A. The secretary will notify the Executive Cabinet member or Board member who has missed 2 unexcused absences from Executive meetings or other actions deemed detrimental to the organization by Executive members and Directors. This person must be notified prior to the meeting in which the Board will vote on his/her status. The Board will have the opportunity to impeach the delegate by a 5/7 vote. The delegate will have an opportunity to explain his/her actions prior to the vote.

B. The Board Chairpersons in conjunction with the Directors and Executive Cabinet will determine the entire removal process.

C. The removed delegate will be replaced by a nominated alternate who is approved by a majority vote.

**Section 3 General Membership**

A. The Chief of Staff will review all reports of misconduct by members.
B. Members can only be removed by a 3/5 vote of the Board.
C. Members will be given the opportunity to explain their actions prior to the vote.
D. Disciplinary actions are not limited to removal of a member. Disciplinary actions are at the discretion of the Executive Board.
Article XI

AMENDMENTS

Amendments to the Mountaineer Maniacs Executive Board Bylaws may be established by a four-sevenths (4/7) vote of the total membership of the WVUMMEB.

Article XII

RATIFICATION

These Bylaws shall take effect the following term after having received a four-sevenths (4/7) vote of the total membership of the West Virginia University Mountaineer Maniacs Executive Board.

If the Executive Board has not been chosen then the Student Government Board of Governors can be the active voters and Ratify with a quorum vote with approval of the Student Government Constitution.

Article XIII

SPECIAL WVU REQUIREMENT

This organization will adhere to the West Virginia University Code of Student Rights and Responsibilities.