

APPENDIX ONE (1)

CANDIDATE REGISTRATION FORM

(Please print)

Last Name _____ First Name _____ MI _____

Preferred Name on Ballot _____

Student ID # _____ WVU Email Address _____

Position you are seeking: (circle one)

President/ Vice President

Student Assembly

College Senator (if so, which college?) _____

Grade level: (circle one)

Freshman

Sophomore

Junior

Senior

Graduate/Professional

Number of semesters completed _____

Local Address _____ Apt/Room _____

Local City _____ State _____ Zip Code _____

Cell Phone _____

Home Address _____ Apt/Room _____

Home Town _____ State _____ Zip Code _____

I, the undersigned, a candidate for election to public office at West Virginia University, hereby endorse, subscribe to, and solemnly pledge myself to conduct this campaign in accordance with guidelines set forth in the West Virginia University Elections Code. I understand that adherence to the Elections Code is mandatory and failure to adhere to it will result in penalties outlined in Article 7.8.

Candidate Signature _____ Date _____

APPENDIX TWO (2)

CANDIDATE QUALIFICATION FORM

By signing this form, I hereby give consent for a staff member of the Student Organizations to verify my GPA, completed hours and other academic qualifications in regards to running for Student Government Association.

Last Name _____ First Name _____ MI _____

Student ID # _____

Candidate Signature _____ Date _____

APPENDIX THREE (3)

CODE OF FAIR CAMPAIGN PRACTICES

I SHALL CONDUCT this campaign openly and publicly, discussing the issues as I see them, presenting positions and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of candidates or political parties which merit such criticism.

I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his/her personal family life.

I SHALL CONDEMN the use of campaign advertising or communication of any sort that misrepresents, distorts, or otherwise falsifies the facts regarding any candidate or issue raised in my campaign.

I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on race, sex, religion, sexual orientation, national origin, physical disability, or age.

I SHALL NOT USE OR PERMIT any dishonest or unethical practice which tends to corrupt or undermine our system of free elections, or which hampers or prevents the full and free expression of the will of the voters including acts intended to hinder, prevent, or discourage any eligible student from voting, or which is intended to affect voting through the buying of influence or votes. During the campaign period, I shall not promote the use of alcoholic beverages or any other substances listed under Article 3.6.10 of the Elections Code. I further agree that, during the campaign period, I shall not purchase any alcoholic beverage for consumption by anyone other than myself.

I SHALL NOT COERCE election help or campaign contributions for my committee, for myself, or for any other candidate or any ballot issue from my employees or from any person under my authority influence or control.

I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support on behalf of or in opposition to any candidacy deriving from any individual or group, which resorts to the methods, and tactics which I condemn. I shall accept responsibility to take firm action against any subordinate or associate who violates any provisions of this code or the laws governing elections.

I SHALL DEFEND AND UPHOLD the right of every qualified voter to full and equal participation in the electoral process.

I SHALL NOT HARASS any other candidate who is seeking an office in Student Government.

I SHALL promote these practices to the best of my ability.

I, the undersigned, a candidate for election to public office at West Virginia University, hereby endorse, subscribe to, and solemnly pledge myself to conduct this campaign in accordance with the above principles and practices. I understand that adherence to the code is mandatory and failure to adhere to it will result in penalties outlined in Article 7.8 of the Elections Code of West Virginia University.

Candidate Signature _____ Date _____

APPENDIX FOUR (4)

STATEMENT OF UNDERSTANDING AND AGREEMENT

Every candidate must sign this form and return it to the Elections Chair at the Mandatory Candidate Meeting or alternately scheduled meeting (if the candidate was excused due to academic conflict). Any potential candidate will NOT be allowed to participate in ANY campaigning until this form is submitted.

I, _____, have been presented with the full West Virginia University Student Government Association Elections Code by the Elections Chair, and I have read and fully understand all Articles and Appendices therein contained including, but not limited to, the election rules, violations, procedures, and hearing process. Additionally, I take full personal responsibility for adhering to the Elections Code and ensuring that any agent acting on behalf of myself is also fully informed of, understands, and adheres to the West Virginia University Student Government Association Elections Code.

Candidate Signature _____ Date _____

APPENDIX FIVE (5)

CODE VIOLATIONS COMPLAINT FORM
(Please print. Attach additional pages if needed)

Complainant's Name: _____

Local Address _____ Apt/Room _____

Local City _____ State _____ Zip Code _____

Cell Phone _____ WVU Email _____

Alleged Violator's Name: _____

Statement of Charges:

Sections Allegedly Violated:

Summary of Evidence (include date, time, place, witnesses):

Signature of Complainant _____ Date _____

Signature of Elections Chair _____ Date _____

APPENDIX SIX (6)

CAMPAIGN FINANCIAL STATEMENT

| | |
|-----------------------|---------------------------------------------------|
| Candidate Name | Candidate Treasurer's Name (if applicable) |
| | |
| Office Seeking | Email Address |
| | |
| Phone Number | Mailing Address |
| | |

| Election Cycle Reporting Period | |
|----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> <i>Candidate Education Report</i> Due by 5:00pm on the night of a Candidate Education event. | <input type="checkbox"/> <i>Active Campaigning Report</i> Due by 5:00pm on the first day of Active Campaigning. |
| <input type="checkbox"/> <i>Final Report</i> Due by the day immediately after the completion of the election by 5:00pm. | |
| <input type="checkbox"/> <i>Amended Report</i> If requested by the Elections Chair. | |

| Expenditure Summary | | |
|---------------------|---------------------------------------------------|--|
| 1. | Total Incomes <i>(from page 8)</i> | |
| 2. | Total Expenditures <i>(from page 8)</i> | |
| 3. | Ending Balance <i>(subtract line 1 from 2)</i> | |

Requirements attached to this form:

1. Additional page(s) of this form
2. Copy of all campaign related receipts
3. Copy of all printed campaign materials
4. Copy of all signed statements or disclaimers from businesses or organizations.

I, _____, swear or affirm, to the best of my knowledge, that the attached statement(s) are true of all financial transactions occurring within the period covered by this

West Virginia University Student Government Association Elections Code

statement, as required by the applicable sections of the Elections Code. I also affirm that I have read and will adhere to the expenditure limits of Article III Section G of the Elections Code.

Signature of Candidate/Treasurer: _____ Date: _____

CAMPAIGN FINANCIAL STATEMENT CONTINUED.

ITEMIZED INCOME

| \$25 or Less | | | More than \$25 | | |
|--------------|-----------|--------|----------------|-------------------------------------------------------------|--------|
| Date | Full Name | Amount | Date | | Amount |
| | | | | Full name: Email: | |
| | | | | Current WVU Student? (Y/N) If no, relation to candidate? | |
| | | | | Full name: Email: | |
| | | | | Current WVU Student? (Y/N) If no, relation to candidate? | |
| | | | | Full name: Email: | |
| | | | | Current WVU Student? (Y/N) If no, relation to candidate? | |
| | | | | Full name: Email: | |
| | | | | Current WVU Student? (Y/N) If no, relation to candidate? | |

ITEMIZED EXPENDITURES

| Any Amount Spent for Campaign Purposes | | | |
|----------------------------------------|--------------------------|---------|--------|
| Date | Item Name, Business Name | Purpose | Amount |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Make as many copies of this page as necessary.

| | | | |
|--------------------------|----------------------------------------------------------|-------------------------------|----------------------|
| <input type="checkbox"/> | <i>Check this box if additional copies are attached.</i> | <i>Total number of pages:</i> | |
| | | | <i>This is page:</i> |

Signature of Candidate/Treasurer _____ Date _____

APPENDIX SEVEN (7)

ELECTIONS COMMITTEE DEBATE FORMAT

Debate Guidelines

1. Only official candidates shall participate in the debate.
2. All actions must be conducted in an equal and fair manner towards all official candidates.
3. Props may be utilized in the debate, but are limited to the following: Posterboard, Charts, Graphs, or other small objects. Paper to take notes may be allowed. These materials are still subject to the campaign expenditures listed in Article 3.6.
4. Electronic devices, including but not limited to, laptops, tablets, or cell phones, shall not be allowed under any circumstances for use in the debate. Additionally, no reference materials beyond the scope of a candidate's notes shall be allowed for use in the debate.

Student Assembly / College Senator Candidate Structure

1. All College Senator candidates will go first, followed by all of the At-Large candidates. The order of the individuals in the debate will be the same as the order of the official ballot.
2. In the event of a conflicting academic obligation, a candidate shall notify the Elections Chair at least 24 hours prior to the start of the debate. The candidate will then be placed at the end of their given category, in the order of request received.
3. Each candidate will be given up to 60 seconds to deliver their platform.
4. Following this, candidates will have up to 30 seconds to respond to a question delivered to them by the moderator or the moderator's designee.

President / Vice President Candidate Structure

1. Prior to the beginning of the debate, a coin toss will decide the assignment of Team A and Team B of the candidates for executive office.
2. Team A shall have up to 2 minutes to first deliver their opening statement. Followed then by Team B, which shall have up to 2 minutes to deliver their opening statement second.
3. Team A and Team B shall then be presented with questions in the following manner:
 - a. Question 1:
 - i. Team A gets up to 90 seconds to answer Question 1
 - ii. Team B gets up to 90 seconds to answer Question 1
 - iii. Team A gets up to 30 seconds for rebuttal
 - iv. Team B gets up to 30 seconds for rebuttal
 - b. Question 2:
 - i. Team B gets up to 90 seconds to answer Question 2
 - ii. Team A gets up to 90 seconds to answer Question 2
 - iii. Team B gets up to 30 seconds for rebuttal
 - iv. Team A gets up to 30 seconds for rebuttal
4. After completion of the prepared questions, Team B will have up to 2 minutes to deliver a closing statement. Following this, Team A will have up to 2 minutes to deliver their own closing statement.

Debate Questions

1. A question bank containing submissions from the Daily Athenaeum, U92, WVU News, and the Elections Committee will be utilized for candidate questions during the debate.
2. All parties that submit questions to the question bank shall not share their final list of questions with candidates prior to the debate. Failure to abide by this will result in the removal of said party from participation in the debate.
3. No more than the moderator and two members of the Elections Committee shall have access to the question bank or be involved in selecting each candidate's question for the debate.
4. Candidates shall not be informed of their question until it has been presented during the debate.